

SUBMISSION GUIDELINES AND REQUIREMENTS

The Pittsburgh Lesbian & Gay Film Society (PLGFS) are the presenters of the 22nd Annual Pittsburgh International Lesbian & Gay Film Festival (PILGFF). Since 1985, the festival has enjoyed providing the gay, lesbian, bisexual and transgendered community with a premier international film festival that helps serve the cultural needs of Pittsburgh and the surrounding tri-state area. We have recently expanded to include programming of movies on a year round basis.

Submissions of films and videos by, about, or of interest to lesbians, gay men, bisexuals, or transgendered people are now being accepted for our 22nd Annual Festival to be held October 19-28, 2007 AND for our new "Movies Year Round" screening series. 2007 Screening dates for "Movies Year Round" include: June 22, September 7 and November 30.

- **Complete all sections of the form. Sign, date and print your name on the form.** There is no entry fee.
- **A separate submission form is required for each title submitted.** You may photocopy this form.
- **The PILGFF submission DEADLINE is FRIDAY, JULY 13, 2007. Submissions postmarked after this day will be considered for the "Movies Year Round" series.**
- **½" VHS NTSC video format or DVD *only* are accepted for preview.** All preview tapes must be labeled, on both the tape and the case, with the title, running time, filmmaker's name, and a contact phone number.
- Rough cuts and works-in-progress are eligible for submission *only* if an exhibition print is available by **Saturday, September 8, 2007.**
- Accepted categories are Narrative shorts and feature length, Documentaries, Experimental and Animation.
- Film and video works in languages other than English must be subtitled.
- Please do **not** send submissions in fiber-filled envelopes, as the dust damages tapes and VCRs.
- In addition to your tape submission, please send photos, stills and press kits, reviews or other publicity materials you may have. Photos may be used for promotion or used for the PLGFS Web site and program guide. PLGFS must be notified *in writing* of any press or photo restrictions. Photos can also be emailed as attachments in JPEG format to films@plgfs.org.
- **Final program decisions will be made by Wednesday, August 1, 2007, and notifications will be emailed or postal mailed.**
- Submitted tapes and materials of works not accepted for the festival will be returned *only* if a SASE (self-addressed stamped envelope) of sufficient size and with sufficient postage is enclosed with submission materials.
- **PLGFS does not pay rental fees for submitted works programmed into the festival.**
- Shipment of exhibition materials to PLGFS must be paid by the applicant. PLGFS accepts no responsibility for loss or damage of programmed exhibition materials during shipment to or from the festival. In case of loss or damage during the festival, the responsibility of PLGFS is limited to the costs for repair or replacement of the print.
- **Return shipment of exhibition materials will be paid for by PLGFS.**
- **Entering a film or video indicates the acceptance of PLGFS submission guidelines and requirements.**

Send submissions to: **PLGFS, #400, 322 MALL BOULEVARD, MONROEVILLE, PA 15146-2229**

For more information: films@plgfs.org or 412-422-6776 x3.

Web site: www.plgfs.org

PITTSBURGH INTERNATIONAL LESBIAN & GAY FILM FESTIVAL

22nd ANNUAL PITTSBURGH INTERNATIONAL LESBIAN AND GAY FILM FESTIVAL
& "MOVIES YEAR ROUND" SERIES FILM / VIDEO SUBMISSION FORM
FESTIVAL DEADLINE: FRIDAY, JULY 13, 2007/ MOVIES YEAR ROUND IS ONGOING

Please TYPE or PRINT CLEARLY

English Title: _____

Original Title: _____

Filmmaker(s): _____

Producer(s): _____

Year of Completion: _____

Running Time (minutes): _____

Country of Origin: _____

Language: _____

(FOREIGN LANGUAGE WORK MUST BE SUBTITLED IN ENGLISH)

Work in Progress? Yes No

Completion Date: _____

(EXHIBITION PRINT MUST BE AVAILABLE BY SEPTEMBER 8, 2007)

Category:

Fiction Documentary Animation Experimental

Festival Screenings: _____

Awards: _____

Has the film/video been screened in Pennsylvania?

No Yes If yes, when and where?

PREVIEW FORMAT: 1/2" VHS NTSC or DVD

Exhibition Formats available:

35mm VHS (NTSC ONLY) DVD
 BetaSP Please use VHS Preview Tape

**WE CANNOT ACCEPT PAL OR DIGIBETA TAPES FOR
PREVIEW OR EXHIBITION**

Sound (Film must have Optical Sound):

Mono Stereo Silent Dolby A Dolby SR
 Other

PLEASE SEND SUBMISSIONS TO:

**PLGFS, #400, 322 MALL BOULEVARD,
MONROEVILLE, PA 15146-2229**

Short Synopsis: _____

PRINT SOURCE CONTACT INFORMATION:

Contact Name: _____

Company: _____

Address: _____

City: _____

State: Zip: _____

Phone: _____ Fax: _____

Email: _____

**FILMMAKER'S CONTACT INFORMATION:
(if different than print source)**

Contact Name: _____

Company: _____

Address: _____

City: _____

State: Zip: _____

Phone: _____ Fax: _____

Email: _____

Enclosures Check List:

- Signed Submission Form 1/2" VHS Tape (NTSC) or DVD
- Photos/ Stills/ Digital Images (PC format ONLY)
- Press Kit

I have read and agree to the Festival submission and participation requirements and certify that I am authorized to submit this film/video to the PITTSBURGH LESBIAN & GAY FILM SOCIETY (PLGFS). I understand that, in the event my work is selected for the Festival, PLGFS will retain the preview tape for its archives.

Name: _____ Date: _____

Signature: _____