

## SUBMISSION GUIDELINES AND REQUIREMENTS

The Pittsburgh Lesbian & Gay Film Society (PLGFS) are the presenters of the 27<sup>th</sup> Annual Pittsburgh International Lesbian & Gay Film Festival (PILGFF). Since 1985, the festival has enjoyed providing the gay, lesbian, bisexual and transgendered community with a premier international film festival that helps serve the cultural needs of Pittsburgh and the surrounding tri-state area. In 2006, we expanded to include programming of movies on a year round basis.

Submissions of films and videos by, about, or of interest to lesbians, gay men, bisexuals, or transgendered people are now being accepted for our 27th Annual Festival to be held October 12-21, 2012 AND for our "Movies Year Round" screening series. 2012 Screening dates for "Movies Year Round" include: March, June, September and December. Actual dates for the "Movies Year Round" have yet to be chosen.

- **Complete all sections of the form. Sign, date and print your name on the form.** There is no entry fee.
- **A separate submission form is required for each title submitted.** You may photocopy this form.
- **The PILGFF submission DEADLINE is APRIL 30, 2012. Submissions postmarked after this day will be considered for the "Movies Year Round" series.**
- DVD and Blu-Ray **are the *only* accepted for preview.** All submissions must be labeled on the disk and case with the title, running time, filmmaker's name, contact phone number and **email address**.
- Rough cuts and works-in-progress are eligible for submission *only* if an exhibition print is available by **June 30, 2012.**
- Accepted categories are Narrative shorts and feature length, Documentaries, Experimental and Animation.
- Film and video works in languages other than English must be subtitled.
- In addition to your tape submission, please send photos, stills and press kits, reviews or other publicity materials you may have. Photos may be used for promotion or used for the PLGFS Web site and program guide. PLGFS must be notified *in writing* of any press or photo restrictions. Photos can also be emailed as attachments in JPEG format to [films@plgfs.org](mailto:films@plgfs.org).
- **Final program decisions will be made by July 31, 2012, and notifications will be emailed.**
- Submitted disks and materials of works not accepted for the festival will be returned *only* if a SASE (self-addressed stamped envelope) of sufficient size and with sufficient postage is enclosed with submission materials.
- **PLGFS does not pay rental fees for submitted works programmed into the festival.**
- Shipment of exhibition materials to PLGFS must be paid by the applicant. PLGFS accepts no responsibility for loss or damage of programmed exhibition materials during shipment to or from the festival. In case of loss or damage during the festival, the responsibility of PLGFS is limited to the costs for repair or replacement of the print.
- **Return shipment of exhibition materials will be paid for by PLGFS.**
- **Entering a film or video indicates the acceptance of PLGFS submission guidelines and requirements.**

Send submissions to: **PLGFS, #400, 322 MALL BOULEVARD, MONROEVILLE, PA 15146-2229**

**For more information:** [films@plgfs.org](mailto:films@plgfs.org) or 412-422-6776 x3.

**Web site:** [www.plgfs.org](http://www.plgfs.org)

# PITTSBURGH INTERNATIONAL LESBIAN & GAY FILM FESTIVAL

27th ANNUAL PITTSBURGH INTERNATIONAL LESBIAN AND GAY FILM FESTIVAL  
& "MOVIES YEAR ROUND" SERIES FILM / VIDEO SUBMISSION FORM  
FESTIVAL DEADLINE: APRIL 30, 2012/ MOVIES YEAR ROUND IS ONGOING

PLEASE TYPE DIRECTLY ONTO THE FORM AND PRINT IT OUT - OR PRINT VERY CLEARLY

Short Synopsis: \_\_\_\_\_  
\_\_\_\_\_

English Title: \_\_\_\_\_

Original Title: \_\_\_\_\_

Filmmaker(s): \_\_\_\_\_

Producer(s): \_\_\_\_\_

Year of Completion: \_\_\_\_\_

Running Time (minutes): \_\_\_\_\_

Country of Origin: \_\_\_\_\_

Language: \_\_\_\_\_

(FOREIGN LANGUAGE WORK MUST BE SUBTITLED IN ENGLISH)

Work in Progress?  Yes  No

Completion Date: \_\_\_\_\_

(EXHIBITION PRINT MUST BE AVAILABLE BY SEPTEMBER 3, 2010)

Category:

Fiction  Documentary  Animation  Experimental

Festival Screenings: \_\_\_\_\_

Awards: \_\_\_\_\_

Has the film/video been screened in Pennsylvania?

No  Yes If yes, when and where?  
\_\_\_\_\_

## PREVIEW FORMAT: DVD or Blu-Ray

Exhibition Formats available:

35mm  Blu-Ray (NTSC ONLY)  DVD (NTSC ONLY)

BetaSP

**WE CANNOT ACCEPT PAL OR DIGIBETA TAPES FOR  
PREVIEW OR EXHIBITION**

Sound (Film must have Optical Sound):

Mono  Stereo  Silent  Dolby A  Dolby SR

Other  
\_\_\_\_\_

PLEASE SEND SUBMISSIONS TO:

**PLGFS, #400, 322 MALL BOULEVARD,  
MONROEVILLE, PA 15146-2229**

## PRINT SOURCE CONTACT INFORMATION:

Contact Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## FILMMAKER'S CONTACT INFORMATION: (if different than print source)

Contact Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## Enclosures Check List:

Signed Submission Form  DVD or Blu-Ray

Photos/ Stills/ Digital Images (PC format ONLY)

Press Kit

I have read and agree to the Festival submission and participation requirements and certify that I am authorized to submit this film/video to the PITTSBURGH LESBIAN & GAY FILM SOCIETY (PLGFS). I understand that, in the event my work is selected for the Festival, PLGFS will retain the preview tape for its archives.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_